

Handbook Addendum

In a socially distanced hybrid learning mode, schools will be teaching the AOB curriculum while adhering to health and safety guidelines. Teachers will maximize classroom and facility space to distance students. Inventive teaching strategies will be used to allow for physical distancing while still encouraging discussion, collaboration, exploration, discovery, socialization, and movement. Personnel will be reassigned as necessary to limit exposure and to maximize teaching effectiveness. Students regardless of the mode of instruction (e.g. in-person or remote) must adhere to school policies regarding the use of technology. Unacceptable uses of technology include violating the rights or privacy of others by photographing, recording, or filming an individual without consent.

Expectations for Remote Learning

The remote learning option will require that your child be available for learning at home during the hours of our school day, **8:15 am-3:00 pm**. Students who opt for this mode of learning will be provided with synchronous learning experiences, independent work, and opportunities to meet one-on-one or in small groups with teachers. Students will engage in the same content as students learning in-person and will be assessed using the same criteria. Each teacher's schedule will be posted and indicate the virtual meeting time.

- Be present and on time for virtual meetings. Students who don't attend will be marked absent; lateness will also be documented.
- Be prepared with materials and books as needed.
- Be an active participant by having video and audio on at all times. Music, television, video games etc. that would distract students should not be on during the synchronous learning experience.
- Wear appropriate uniform attire. Students should wear the St. John uniform top according to their homeroom schedule. Hair should be clean, neat, and combed. Hairstyles should be within the uniform code.
- Completed assignments, homework, tests, and quizzes within assigned time frame or due date.
- Adhere to the technology acceptable use policy outline in the SJE Student/Parent Handbook.

INFRACTION POLICY: Consequences of misconduct for the school-wide plan, which covers all students, will be infractions. A record is kept of each infraction. If a student receives five infractions from one teacher or a total of five infractions from teachers of special subjects (art, computer, library, music, physical education) in one marking period, that student will receive one detention and serve it virtually with the principal. The infraction record begins anew with each progress report. Chronic infractions could affect conduct and/or effort grades on the progress report.

An infraction will be given for any of the following:

Grades K- 4

- Disrespect for all school personnel/peers
- Disrupt the teacher/peers

- Disobey rules for virtual learning
- Not being on time for class (First offense- parent communication)
- Not having video and audio on
- Not dressed appropriately

Grades 5 to 8

- Disrespect for any school personnel/peers
- Disrupt the teacher/peers
- Leaving virtual class without permission
- Not being on time for class
- Not dressed appropriately
- Disobey rules for virtual learning
- Do not have materials/supplies
- Missing homework
- Incomplete homework
- Wrong assignment
- Not having video and audio on

*Teachers may give infractions for reasons at their discretion

DETENTION POLICY: All detentions will be held on an assigned day and time. Students will sit in silence through a virtual meeting with the principal (each detention will be 15 minutes for Grades K-2 and 30 minutes for Grades 3-8). The detention record begins anew with each school year.

A detention will be given for any of the following:

- Disrespect for teachers, staff, or other students
- Cheating on tests, quizzes or classwork
- Sharing/copying homework
- Lying
- Using obscene, vulgar or inappropriate language
- Plagiarism
- Posting inappropriate words, pictures, or threats on the internet including social media and texts.
- Unexcused absence from virtual class
- Unexcused lateness for virtual class (after three infractions for lateness per teacher)
- Disobeying any teacher or administrator
- Other offenses or regulations as set by the school

Additional Rules for In-Person Learning During Covid-19

Expectations for the Classroom

1. Wear a mask covering both nose and mouth at all times
2. Maintain social distancing
3. Have proper supplies/ sharing is prohibited

4. Clean up after yourself
5. Use proper hygiene

Expectations for Other Areas in the Building

1. Walk on the right side of the hallway
2. Maintain social distancing
3. Wear a mask at all times

Expectations for Snack and Lunch

1. Eat at your own desk.
2. Eat your own food.
3. Clean up your area.
4. Stay in your space.
5. Wash your hands before and after you eat.

Students who violate the above rules may be subject to disciplinary action at the discretion of the teacher.

TUITION POLICY: If the School, at any time during the school year, enters a period of remote learning for all students, due to a pandemic surge or inclement weather, there will be no tuition refunds, rebates or prorating of tuition. If a family has chosen to participate in remote learning rather than in-person, no tuition refunds, rebates or prorating of tuition will occur. The School will be fully operational during the 2020/2021 school year and therefore adherence to the tuition policies (stated in our contract and the school handbook) are required.

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